



## **PORTUGUESE NOMINEE COMPANIES**

### ***Domiciliary Services***

Every company needs a registered office where official documents can be served, in addition to one or more managing directors who are responsible for day-to-day management. We provide domiciliary services, making sure that all requirements are met and rules and regulations are complied with. **euroFINESCO's** Domiciliary Service gives you all the advantages of working with experienced and highly qualified people, who look after your best interests and ensure that you have one less thing to worry about.

We assume a wide range of administrative responsibilities, such as ensuring proper registration with the local authorities, diligently processing all communications delivered to the registered address, keeping accurate books and records available for inspection at any time and much more.

#### **COMPLIANCE**

- Resourcing accurate and current information in Portugal to Beneficial Owners regarding Company obligations as well as relevant legislation;
- Clarification of pertinent procedures and fiscal interpretations with *Finanças*;
- Communications liaison between *Finanças* (Portuguese Tax Authority) and the Property Company;
- Reporting to Beneficial Owners concerning Company status in Portugal;



## **ADMINISTRATION**

As Company Administrators, we are qualified and prepared to meet all company commitments:

- Compliance fulfilment;
- Arranging specific compliance procedures:
- Registrations
- Rustic → Urban transfers
  - Habitation Licence
  - Technical drawings submission (“*Modelo 1*”)
  - Occupation status (“*devoluto*”)
- Rental Agreements
- Translations
- Domiciliary facility;
- Administrative services;
- Powers of Attorney;
- Board Minutes;
- Board Resolutions;
- Reception & Forwarding;
- Answering service;
- Clearing facility.

## **SHAREHOLDERS**

- Keeping owners cognisant of changes in legislation;
- Evaluation of strategic options;
- Simulation of relevant taxation;
- Resolution of on-going issues;
- Company bank accounts.



## **“Finanças”**

- Registration of commercial business activities;
- International cross jurisdiction fiscal resolution;
- Statutory auxiliary requirements;
- Bilateral Tax Treaty issues;
- Corporate Tax Declaration (“IRC”) :
  - “Modelo 22”
  - Payment facility
- Council Rates / Property Tax (*Imposto Municipal Imobiliário* - “IMI”)
  - Receipt
  - Payment facility
- Changes in company status (“*Alteração de Actividade*”)
- Closing of company’s activity (“*Cessação de Actividade*”)

## **CONCLUSION**

As your local representative, we ensure your company’s good standing in accordance with local requirements in liaison with your lawyer and other local advisors. We recognize that owners of Portuguese Nominee Companies have individualised requirements; no two situations are the same.

Beyond meeting basic formalities and essential obligations, **euroFINESCO** will be by your side to help resolve problems that may arise in navigating your way through Portuguese bureaucracy. Taking your specific needs into account, we are ready to provide a flexible solution that is ideally suited to you.